

MINUTES OF THE ANNUAL GENERAL MEETING OF THE LEVIN CONTRACT BRIDGE

CLUB HELD AT THE CLUBROOMS ON 16 NOVEMBER 2015.10.08

WELCOME

Colin Markwell (President) welcomed everyone to the meeting and circulated an attendance register.

PRESENT

Sandie Wright, Margaret Clarke, Ian Levet, Gay Calderwood, Mary Forward, Joyce Hughes, Maree Lawry, Dorothy Mackay, Chris Hull, Deryn Comber, Allan Hull, John Easterbrook, Bryan Green, John Miller, Kerry Geertson, Ann Hogg, Val Smith, Bruce Kerse, Colleen Murray, Mike Murray, Chris Dooley, Sue Sturt, Marie Kenison, June Shepherd, Rayma Ambrose, June Cave, Helen Oosterwijk, Jan Fryer, Tricia Bayley, Noeline Sissons, Alan Sissons, Denis Mallon, Joyce Kirk, Herby Fitzgerald, Trish Tough, Maureen Mendoza, Valerie Dobson, Darryl Small, Hank Ankins, Brian Taylor, Sheila Dawkins, Lynne Long, Doug Bolitho, Jim Heald, Colin Markwell, Rosemary Barrack, Mark Kuijten, Roger Calderwood and Dave Bennet

APOLOGIES

Shirley Isaacs, Bobbie McKenzie, Sharon Wanden, Barbara Easterbrook, Tim Homer, Anne BairdHomer,

Cath Bennet, Helen Mallon, Naciye Bagci, Yurdakul Bagci, Bernard Long, Alasdair Pain, Moira Wylie, Graeme Wylie, John Turner, Eunice Wright, Diane Edwards, Fred Cockram, Dianne Edyvane, Pat Colgate, Jo Gunning, Pippa Coard, Claudia Duncan and Stafford Ball

MATTERS ARISING

The previous AGM Minutes should not be signed until they have been ratified by this AGM (Bryan Green). They shall be put on the Agenda (Dorothy Mackay). Mark should be listed as being immediate Past President and not a committee member.

PRESIDENT'S REPORT

See attached.

Mark Kuijten | Lynne Long

TREASURER'S REPORT

See attached.

The Auditor will continue to be Barry Cross.

Colin Markwell/ Bryan Green

Budget

Anything noted in the Budget does not inhibit the new Committee.

Lynne Long | Bryan Green

GENERAL BUSINESS

Table Money is to stay at \$4.00.

Subscriptions are to remain unchanged.

Engraving of Cups. A decision had previously been made by the Committee that this would not happen but the information would still be recorded in written form and the laminated. The information would also be recorded electronically which is better than engraving. (Colin).

Marie Kerrison spoke about the fact that you can smell dampness when you come into the building.

Colin replied to this saying that we had been trying to deal with the matter and Sharon had put down Damp Rid and the containers were not full yet. Alan Sissons talked about installing a soak system.

Motion- "That the Committee look into the dampness problem".

Marie Kerrison | Sue Sturt

Jan Fryer said that the white edging needs to be renewed on the concrete when going through the gap in the hedge to the road, Colin replied with the fact that this is not an AGM matter.

REMITTS - See attached

A 3(a) The Committee supports this

(b) Special General Meeting

B. carried- Dorothy Mackay | Mark Kuijten.

C. This will be revisited at next year's AGM and this remit is withdrawn from today's meeting.

D. To simply this all that needs to be done is to pass a simple Resolution and send to the Registrar of Incorporated Societies.

Valerie Dobson | Bryan Green

ZERO TOLERANCE POLICY

John Miller spoke in support of this. We want everyone to be good mannered and nice to each other.

Colin spoke in favour of this remit. Doug Bolitho also spoke in favour of this. Bryan Green asked how do we deal with bad behaviour. Jan Fryer spoke about grievances that had occurred and using the Recorder and the Committee as well as the Director. Joyce Hughes also mentioned that this

Zero Tolerance Policy was used in places like Wellington where they have paid non playing directors.

On Thursday nights the atmosphere is lovely. Bryan Green spoke about etiquette and the fact that we have a policy on this in our Programme Book. Marie Kerrison said we still need ethics on other nights apart from Thursday. Margaret Clark spoke about the need for etiquette and good behaviour. She said Policy is one thing and procedure is another.

Colin Markwell spoke about the importance of having a Policy but beware of the fish hooks. The direction of the Club is going in this direction but does not necessarily need a formal remit. (Marie Kerrison). Trish Tough spoke about the new members being taught and shown how to bring them on. Not just on Thursday nights. Roger spoke about zero tolerance and the directors having a close look at this. Maybe not for Club level but bigger clubs can apply penalties. We have no procedure to deal with bad behaviour (Dorothy Mackay).

Vote (a) passed unanimously

ELECTION OF OFFICERS

As there is to be a vote Margaret Clark and Mike Murray were appointed scrutineers. The results were:

President	Mark Kuijten
Vice President	Jan Fryer
Treasurer	Lynne Long
Secretary	Rosemary Barrack
Tournament Secretary	Sharon Wanden
Committee	
	Doug Bolitho
	Roger Calderwood
	Darryl Small
	Val Smith
	Brian Taylor

The voting papers were to be destroyed

Colin Markwell Gae Stewart

The meeting closed at

**MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 8 DECEMBER
2015 AT THE CLUBROOMS**

PRESENT

Mark Kuijten, Lynne Long, Rosemary Barrack, Brian Taylor, Val Smith, Sharon Wanden,
Jan Fryer and Roger Calderwood

APOLOGIES

Doug Bolitho and Darryl Small

PREVIOUS MINUTES

Rosemary Barrack/ Lynne Long

MATTERS ARISING

CORRESPONDENCE Per attached list

Now that we have a new committee the Charities updates will go to Brian Taylor and all NZ
Bridge mail will go to Val Smith

Rosemary Barrack / Roger Calderwood

FINANCE : Per attached sheet.

We have to get the New World card back from Dorothy and Lynne will keep this. Shaton and
Trish also have cards.

Invoices will be completed by Lynne before prize giving on Monday 14th.

Signatories for the Bank need to be changed. Colin needs to be taken off. Lynne, Mark and
Sharon will remain as signatories

Lynne Long / Mark Kuijten

TOURNAMENTS

A reminder will be sent for the prize giving and Dave Herries. All the certificates and prize
list has been completed by Roger. The highest percentage of 79.17% will be awarded even
though there were only 3 tables that session. The Grand Slam Cup goes to the person with the
least Rating Points. The trophies will be cleaned on Monday at 2pm for those who are
available.

PROPERTY REPORT

There is mould on the walls in the women's toilet. The dehumidifier is always full.

The men's toilets smell. The committee decided that the urinals will be replaced. Mark will
get a quote.

Clearview Carpet Cleaners will clean the carpet.

The handles in the toilets to pull people up are rusting. Mark wants them to be replaced.

The fire alarm was discussed and it was decided to get a professional to look at it.

ALMONER Ann Hogg is happy to continue with this task.
Hank Ankins has been in hospital

GENERAL BUSINESS

There was a discussion about what happened with the Liquor Licence.

An anonymous unsigned letter was delivered to the HDC saying that we did not have a Liquor Licence for our social. This was quickly rectified with Lisa of the Council. The question still remains as to who sent the letter and why.

The new books have arrived.

The new rosters will be completed. (Directors and Scoring).

An update for the scoring programme is approved. About \$75.00. Roger will organise.

Some of the Boards need to be replaced. We also need some new teams scoring pads and a new computer chair. Roger also to organise this.

People on the Committee need to be recognised. This will take place in the Newsletter. Mark needs to be recompensed for buying flowers.

A letter will be written to Marleen to thank her for all her hard work regarding the new books.

Tournament prizes will now be monetary.

Jan will look after the raffle prizes.

Regarding the zero tolerance policy discussed at the AGM the remit refers to a definite date. We should try to get feedback from members via the Newsletter.

Brian will do the Newsletter each month.

The Minutes will be placed on the Board after each meeting.

We must celebrate it when people have success outside the Club in tournaments.

Sharon will try to change our multigrade tournament in September to a Swiss Pairs Tournament. This must be approved by NZ Bridge.

The next meeting is planned for **Monday 11 January** before bridge.

The meeting closed at 6.15pm.

.....
President Date

**MINUTES OF THE COMMITTEE MEETING OF THE LEVIN BRIDGE CLUB HELD AT THE
CLUBROOMS ON 11 JANUARY 2016 AT 6PM**

PRESENT : Mark Kuijten, Lynne Long, Val Smith, Sharon Wanden, Jan Fryer,
Roger Calderwood, Doug Bolitho.

APOLOGIES : Rosemary Barrack, Brian Taylor,

PREVIOUS MINUTES : Some minor amendments in detail were moved and accepted.
The minutes then approved. Val Smith / Jan Fryer.

MATTERS ARISING : There has been no new mould noted recently, and the dehumidifier working well. Committee members have not noted any smell. No further action at this time.

Quotes for replacement of the men's urinal to be now sought, having been on hold over the holiday period. Mark will action.

Building licence will need to be renewed. Mark will action.

Carpet cleaning desirable before sessions recommence for the new year
– Mark will contact again.

CORRESPONDENCE: Nothing new available in absence of secretary.
Secretary to write letters of thanks to John Turner and Colin Markwell following their recent resignations.

FINANCE : Report presented and accepted. Lynne / Mark
Term deposit maturing 7.12.15 \$17,591 has been rolled over.
D. Mackay to be reimbursed for alcohol purchase.

TOURNAMENTS

We will apply to run a B Tournament this Easter.
Change Multigrade tournament (Sep 3) to Swiss Pairs.
Table money to remain at \$25 - our tournaments generally at least break even, and making a profit is not the prime aim of these events.
Corrections to be made to sponsors names, and a date, in the book.

PROPERTY REPORT

Weeds have been sprayed; and small area of path painted white.

ALMONER : Nothing new of which we are aware.

GENERAL BUSINESS

AGM Minutes – deferred for priority at next meeting.

Director's roster draft presented by Val Smith – for circulation.

Kitchen duty roster for Wednesdays presented by Sharon - for circulation.

NZ Bridge advise that they have made a 30sec. video for use as advertisement at local cinemas; decided that this was unlikely to be cost-effective: no action.

Lynne Long has agreed to take beginners' lessons, beginning mid-year.
Margaret Clarke has also kindly offered to take several improvers' classes on Fri nights.

Suggestion Book – should it be reinstated? Decided that such matters best handled by approach to committee members >>> publicise in newsletter.

Working bee needed, particularly to clean e.g. windows and kitchen cupboards.
To be held Fri Jan 29 at 9am. >>> publicise in newsletter.

Surplus fans to be disposed of, offered to club members for small donation initially.
Four to be kept. >>> publicise in newsletter.

Honours Board will be attended to by Roger.

Donation of boxes of wine by John Miller accepted with thanks; this will be used for club tournament or social. Letter to be sent to him.

Change of meeting date to Monday 6pm for a trial will continue meantime.

NEXT MEETING: Monday Feb 8, 6pm.

The meeting closed at 7.10pm. (Minutes taken by D.B.)

.....
President Date

Brian Taylor

From: "Rosemary Barrack" <Rosemarybarrack@outlook.co.nz>
To: <mfkuijten@icloud.com>; <allanandjanet@orcon.net.nz>; <vunalong@xtra.co.nz>; <wanden_levin@xtra.co.nz>; <briantaylor1@xtra.co.nz>; <e.d.bolitho@clear.net.nz>; <dunham.smith@xtra.co.nz>; <dgkasmall@xtra.co.nz>; <r.calderwood@xtra.co.nz>; <levin.bridge.club@xtra.co.nz>
Sent: Wednesday, 2 March 2016 2:15 p.m.
Subject: BRIDGE MINUTES

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 15 FEBRUARY 2016 AT THE CLUBROOMS

PRESENT

Mark Kuijten, Darryl Small, Rosemary Barrack, Doug Bolitho, Val Smith, Roger Calderwood, Jan Fryer and Brian Taylor

APOLOGIES

Lynne Long and Sharon Wanden

PREVIOUS MINUTES

Doug Bolitho and Val Smith

MATTERS ARISING

All fans have been disposed of for a nominal price.

Mark has not yet received quotes for replacement of the men's urinal.

The working bee was successful and a note of thanks to all who participated will be in the next Newsletter.

CORRESPONDENCE

Per attached list.

The letter of request from Trish Tough for the hire of the Clubrooms was approved for a \$50.00 donation.

Rosemary Barrack / Roger Calderwood

FINANCE

Per attached sheet. Mark presented this in Lynne's absence.

Val Smith / Roger Calderwood

TOURNAMENTS

A general discussion took place about interclub. It was decided to ask Sandie Wright and Mark Kuijten to select players for 6 March 2016.

PROPERTY REPORT

Mark Kuijten has got two quotes yet to be received. The difference in these is quite substantial. This has to go to the Charities Commission. We may receive up to 50% but these grants are now very hard to get.

ALMONER

Jim Heald is now out of Hospital.

Marie Kerrison is in Hospital.

GENERAL BUSINESS

AGM Minutes

A discussion took place about the Zero Tolerance Policy.

Brian Taylor suggested that we put forward a document to the members for approval. The NZ Bridge policy could have too much emphasis on tournaments.

Recorder. We have a Recorder and Brian will prepare something for the Committee to describe what a Recorder is for – mostly for mediation.

The AGM minutes are approved for ratifying at the next AGM.

Sandy Davis is nominated for membership. He is an open player. Roger nominated him and Doug seconded the nomination. Approved.

The lighting of the gap though from the carpark to the road was discussed. It was suggested we use some reflector tape.

Margaret Clarke will be issued with a key so she can run Tuesday afternoon Bridge.

Mark needs to apply for a new Liquor Licence. The Committee approved this application.

There was a discussion about Thursday nights and slow play especially concerning no trump bids and limit bids. Roger has been helping Lynne (who has been running Thursdays in Diane's absence).

Roger has also been teaching some new people how to score.

The next meeting is planned for Tuesday **8 March** after bridge.

The meeting closed at 7.10pm.

.....
President Date

Brian Taylor

From: "Rosemary Barrack" <Rosemarybarrack@outlook.co.nz>
To: <mfkuijten@icloud.com>; <allanandjanet@orcon.net.nz>; <vunalong@xtra.co.nz>; <wanden_levin@xtra.co.nz>; <briantaylor1@xtra.co.nz>; <e.d.bolitho@clear.net.nz>; <dunham.smith@xtra.co.nz>; <dgkasmall@xtra.co.nz>; <r.calderwood@xtra.co.nz>
Sent: Tuesday, 5 April 2016 9:51 a.m.
Subject: BRIDGE MINUTES

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 8 MARCH 2016 AT THE CLUBROOMS**PRESENT**

Mark Kuijten, Rosemary Barrack, Doug Bolitho, Jan Fryer, Lynne Long, Brian Taylor, Roger Calderwood and Darryl Small

APOLOGIES

Val Smith

PREVIOUS MINUTES

Doug Bolitho and Rosemary Barrack

MATTERS ARISING

Nil

CORRESPONDENCE

Per attached list.

In reply to the letter from Margaret Clarke (Friends of the Library) regarding their fundraising tournament on 3 July the answer is yes.

Rosemary Barrack / Roger Calderwood

FINANCE

Per attached sheet.

The Committee was advised of the people who are yet to pay their subs.

There were some queries regarding our Contact Energy Account being so high. Mark will do a ring round to see if we can get a better deal.

Lynne Long / Mark Kuijten

TOURNAMENTS

The March tournament is progressing well. Bryan will direct. Lorraine will direct the Open. Dorothy will do the Intermediate / Junior tournament later on. The name change request has been submitted. Prizes for tournaments will now be money and alcohol. A raffle will also be held. Jan will organise the raffle. The New World baskets will be part of the raffle. The wine kindly donated by John Miller will be used at a social. Social Committee to be Sharon, Jan Fryer, Jan Jordan and Val Smith. The Liquor Licence has been applied for.

Inter Provincials will be on 14 / 15 May – 9.30 – 7pm. We provide the food. We will receive \$300.00 towards the food. Everyone is in favour of this being held at the Club. Horowhenua Learning Centre or Horowhenua College may be interested in catering this as a fundraiser.

PROPERTY REPORT

Quotes for the replacement of the men's urinals are in. Only \$2.00 difference.

Quotes are also in for the windows. The quote from Finer Aluminium was accepted by the Committee.

The Charitable Trust needs two quotes which can't be accepted before applying. Brian and Darryl will work on the applications to be made.

The dehumidifier needs to be emptied more often.

ALMONER

Chris Dooley is in hospital after a car accident.

GENERAL BUSINESS

There was a discussion on the letter received from Jim Heald regarding the selection process for Interclub. Brian will draft a letter in reply.

Brian will do the Newsletter but he needs contributions from members. This will include results from tournaments.

The cleaner will continue as before.

There will be two fun and play nights on Thursday with Roger in charge.

Intermediate results also need to be announced with the Wednesday night results.

Roger will help with lessons Back to Basics for Acol.

The next meeting is planned for Monday 11 April before bridge.

The meeting closed at 5.50pm.

.....
President Date

Brian Taylor

From: "Rosemary Barrack" <Rosemarybarrack@outlook.co.nz>
To: <mfkuijten@icloud.com>; <allanandjanet@orcon.net.nz>; "Lynne Long" <vunalong@xtra.co.nz>;
<wanden_levin@xtra.co.nz>; <briantaylor1@xtra.co.nz>; <e.d.bolitho@clear.net.nz>;
<dunham.smith@xtra.co.nz>; <dgkasmall@xtra.co.nz>; <r.calderwood@xtra.co.nz>
Sent: Sunday, 8 May 2016 10:14 a.m.
Subject: MINUTES AND AGENDA

MINUTES OF THE SPECIAL MEETING OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 25 APRIL 2016 AT THE CLUBROOMS AT 4PM

PRESENT

Brian Taylor, Sharon Wanden, Val Smith, Jan Fryer, Rosemary Barrack, Roger Calderwood, Darryl Small and Doug Bolitho

APOLOGIES

Mark Kuijten

GENERAL BUSINESS

Zero Tolerance Policy

A general discussion took place about a suitable Zero Tolerance Policy for our Club for presentation to the members.

We are currently waiting for feedback from the Recorder and will discuss again at the next ordinary meeting on 10 May 2016.

The meeting closed at 5.20pm

.....
President Date

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 11 APRIL 2016 AT THE CLUBROOMS

PRESENT

Mark Kuijten, Rosemary Barrack, Doug Bolitho, Lynne Long, Val Smith, Brian Taylor, Roger Calderwood

APOLOGIES

Jan Fryer and Darryl Small

PREVIOUS MINUTES

Rosemary Barrack and Lynne Long

MATTERS ARISING

Regarding the urinals we have to wait and apply for funding.

The letter to Jim is not yet actioned.

CORRESPONDENCE

Per attached list.

Rosemary Barrack / Sharon Wanden

FINANCE

Per attached sheet.

We are to advertise in the Newsletter for more sponsors for tournaments.

There was a discussion about affiliation fees when transferring membership from one club to another.

Lynne Long / Mark Kuijten

TOURNAMENTS

The Inter Provincials are being held in our club but there is a lack of communication. Sunday lunch is organised and a ham has been brought.

Sub Committee will do the raffles. Jan will have \$100.00 to buy when she sees things for 14/15May. She will hand in receipts. Sharon will contact CD for details.

Thanks to the caterers for excellence in the last tournament. This to be put in the newsletter. We must encourage members to help.

PROPERTY REPORT

There was a water leak which has now been fixed. Organised by Mark. It took two hours to fix by Plumbing Solutions (Ian Ransom).

Roadside reflectors have been put on the fence at the front

ALMONER

Herbie is okay after collapsing at the Club.

GENERAL BUSINESS

Lessons to be advertised. They are starting on 3 June. Should we have a Logo. We will try to get the Chronicle to do an article on the Club.

There was a discussion about the cost of lessons.

Zero Tolerance Policy. After much discussion it was decided to have a special meeting for the sole purpose of discussing what Brian has done as a basic policy. It will be a long slow process to get exactly what the Club wants.

Roger is to have \$200.00 for his expenses for the teams.

The meeting closed at 7.20pm.

.....
President Date

ALMONER:

Get well cards forwarded to Yuri Bagci and Mary Forward. Barbara Easterbrook has several ongoing health issues.

GENERAL BUSINESS:

1. On Wednesday Night 4 July an adjustment to scores was required and attended to the following day. Relative players were advised. It was considered any future adjustments to scores must be attended to by the next round.
2. Refurbishment of the Clubrooms. Three local decorators have been approached and we are awaiting quotes – Realistic Decorators, Scotts and Over The Top Decorators. The first two can undertake the work in December / January. Electrical work will be a separate quote. Curtains and blinds are yet to be finalised.
3. Programme Book 2019. Initial work can now be undertaken ie schedule of dates for next year's competitions and the colour of the cover.
4. A few open / intermediate players have requested separate competitions on Wednesday evenings to create an 'even playing field'. It was considered our club has insufficient players for this to be successful and also the fact playing Open Players will assist Intermediate Players to progress. However it was decided that Championships for next year will be two separate competitions. A new grading system is to be introduced next year.
5. There is a Reginal Bridge Conference in Palmerston North at the time of our September Multigrade Tournament. This could increase participation in the Tournament.
6. Average age of the club is 70 years.
7. Region is considering Club Director training in Palmerston North.
8. Committee members were requested to give thought to standing for next year.

Meeting adjourned 6.10pm

Next meeting to be on Thursday 9 August 2018 at 5.00pm

Signed President

Dated.....

AGENDA

Levin Bridge Club Inc

For Meeting to be held at the Clubrooms

Thursday 9 August 2018 at 5.00pm

PRESENT:

APOLOGIES:

MINUTES OF LAST MEETING:

MATTERS ARISING:

1. Redecoration of Clubrooms
2. Programme Book 2019
3. Regional Bridge Conference Palmerston North

CORRESPONDENCE INWARDS / OUTWARDS

As per attached list

FINANCE:

As per attached Report July 2018

TOURNAMENTS:

PROPERTY REPORT:

ALMONER:

GENERAL BUSINESS

1. Session prizes for future Open Tournaments

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 16 AUGUST 2018

AT 5:00pm IN THE CLUBROOMS

PRESENT: Val Smith (Chair), Janet Olliver, Bryan Green, Darryl Small, Stafford Ball, Jan Fryer, Sharon Wanden, Mark Kuijten, Trish Tough, Mike Murray

APOLOGIES: Nil

MINUTES OF PREVIOUS MEETING: Confirmed that these are a true and correct record
B Green / J Fryer (Carried)

MATTERS ARISING:

1. Programme Booklet 2019. Undecided at this stage whether or not to include Acol/Standard American and computer numbers under Membership Details.
2. Regional Bridge Conference Palmerston North 2 September 2018. Up to 3 members from our Club welcome.

CORRESPONDENCE IN & OUT: (List attached to Agenda) plus -

1. Fast Phones and Alarms – Statement
2. Levin Mini Bins – Tax Invoice
3. Contact Energy – Invoice/Statement
4. Cath Cooper – Thank you for flowers
5. NZ Bridge – The Bridge Zone
6. Spark – Latest Account
7. NZ Bridge – Oamaru Club 98 year old member / The Bridge Zone
8. Dorothy MacKay – Director report 6 August 2018
9. Christine Harris – Over payment Table Money

That Correspondence be accepted M Murray / J Kuijten Carried

FINANCE: (Report circulated)

1. That the Payments in the Finance Report for July 2018 are ratified and the Reports be accepted B Green / V Smith (Carried).
2. Security Monitoring. Two callouts in past two months at a cost of \$50 each.
3. A set of new boards and printing cartridge included in July costs.
4. Both Tournaments recorded surpluses of around \$450 each not including sponsorships. A Points and other NZ Bridge costs are yet to be received.

TOURNAMENTS:

1. Swiss Pairs Tournament 1 September 2018. 5 sets of 32 Boards per session required. Trish Tough will attend to the catering.
2. InterClub in Clubrooms 23 September 2018 commencing 10.00am. Six 8 board matches. Open, Intermediate and Junior players to take part.

PROPERTY REPORT:

One tap requires replacement in Ladies Toilet. All taps to be checked when repair is undertaken.

ALMONER:

Get well cards forwarded to Yuri Bagci and Mary Forward.

GENERAL BUSINESS:

1. A player in our recent Open Tournament expressed disappointment there were no session prizes offered. Apparently many clubs offer session prizes for those players not in the top three after both sessions. With the anticipated rise in entrance fees to \$30 we could perhaps review this. \$10 Petrol Vouchers suggested.
2. Redecoration of Clubrooms. Additional item was to change current Notice Boards to Pin Boards (Grey / Charcoal) at a cost of \$89 per metre.
 Quotes to hand – BM Scott \$11780 + GST although it appears some items may not be included in the quote namely Kitchen Cupboards, Men’s Toilets and Wallpaper. Over The Top \$17080 + GST + wallpaper + \$50 per roll to hang this.
 It was moved BM Scott’s quote be accepted. It is considered the above items not included would not exceed \$2000. (J Olliver / T Tough) Carried.
 O’Brien Electrical to be approached by Mark to undertake the relative small electrical jobs required prior to redecoration.
 Roller Blinds and curtains additional and require further investigation and pricing.
3. Most Committee Members are willing to continue next year if elected.

Meeting adjourned 6.30pm

Next meeting to be on Thursday 13 September 2018 at 5.00pm

Signed President

Dated.....

Read

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 10 MAY 2016 AT THE CLUBROOMS

PRESENT

Mark Kuijten, Roger Calderwood, Lynne Long, Brian Taylor, Rosemary Barrack, Doug Bolitho, Sharon Wanden and Darryl Small

APOLOGIES

Val Smith

PREVIOUS MINUTES

Rosemary Barrack / Mark Kuijten

MATTERS ARISING

If a second set of lessons are required by learners they are not to be charged for these.

An ad is to be put in the paper for lessons. Lynne will do this.

Brian has completed a draft for the Zero Tolerance Policy including a graph. The Committee will have some time to digest this information before the next special meeting in two weeks' time on Monday 23 May before bridge starts.

MINUTES FORTHE SPECIAL MEETING

Lynne Long / Doug Bolitho

CORRESPONDENCE

Per attached list.

In response to Margaret Clark's offer to have some Improver Lessons we will give a positive response.

In reply to the letter from Arthritis New Zealand we do not wish to have a tournament for them.

Rosemary Barrack / Mark Kuijten

FINANCE

Per attached sheet.

We endorse the Treasurer's Report.

Lynne Long / Rosemary Barrack

Lynne will pay the insurance bill just received.

The power bill. After checking with Contact and as we are a charitable organisation they are the cheapest and we will go with them until the end of 2017.

The dehumidifier still needs to be emptied if Mark is not here.

TOURNAMENTS

Sharon will send out a flyer about a month before the next tournament.

For the IP trials there are only 7 tables which makes it easy for catering. There is ham, cheese, peaches. Rayma will make meringues. Brian will make chutney and Cath Bennet is to make soup. Afternoon tea will be provided on Saturday.

PROPERTY REPORT

The tap at the front of the building isn't working. Roger will look at it.

ALMONER

Trish's mother died.

GENERAL BUSINESS

Regarding the letter from Bryan Green. A general discussion took place. People wanted changes and they had the choice. Bryan is hard to get hold of and attempts were made to contact him. Roger will fill in as director on Thursdays.

Brian will do the next Newsletter.

Jim will be the Matchmaker for Friday afternoons and Sharon will be the organiser.

Darryl has applications for funding ready to be completed.

The meeting closed at 5.55pm.

.....
President Date

**MINUTES OF THE SPECIAL MEETING OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 23
MAY 2016 AT THE CLUBROOMS AT 6PM**

PRESENT

Brian Taylor, Sharon Wanden, Val Smith, Jan Fryer, Rosemary Barrack, Roger Calderwood,
Mark Kuijten and Doug Bolitho

APOLOGIES

Darryl Small

GENERAL BUSINESS

Zero Tolerance Policy

A further discussion took place about a suitable Zero Tolerance Policy for our Club for
presentation to the members.

Brian has now completed our Policy documents as agreed to by the Committee and will be
presented to the members at a special meeting on 20 June 2016.

The cleaner has resigned.

There will be a fire drill this coming Thursday.

The meeting closed at 5.20pm

.....

President Date

Minutes of the Committee meeting of the Levin Bridge Club held at the Clubrooms on Monday 13th June. 2016

Present: S.Wanden, L.Long, J.Fryer, V.Smith, R.Calderwood, M.Kuijten.

Apologies: Nil

Previous Minutes: Accepted as read, proposer M. Kuijten, seconder J.Fryer.

Matters Arising:

- Letter to B.Green to be sent by Mark.
- Discussion on application for funding of men's urinal. (See Property)

Correspondence:

- List unavailable at the time
- E mail resignation from R. Barrack. Mark to discuss further with Rosemary before any decision to accept.

Finance:

- Monthly report presented by L.Long. Lyn moved it be accepted and this was seconded by S.Wanden and agreed to.
- Sharon has sent the list of expenses for the Interprovincial tournament to Sandra Calvert and is awaiting a response.
- Roger to check on C point payment for the same tournament
- Lyn requested Contact Energy bills from Mark K.

Tournaments:

- Progress well in hand for Junior/Intermedidte tournament at Levin on 18th June.
- Mark and Sandie Wright to confirm teams for Inter-club on 10th July

Property report:

- Hot water cylinder replaced due to leakage.
- Discussion on urinal. The committee agreed to go ahead with the change in this area.

General Business:

- Mark indicated that Constitution needs to be amended
- Work on 2017 program book needs to be started

- **Discussion on membership fee for Edwards couple. Agreed on \$20 each.**
- **Discussion on proposed Quiz night. Committee decided it needed further information. Mark to consult with some members re the use etc. of a defibrillator**
- **Improver lessons . Thanks to M.Clarke for a very informative evening. 16 attended.**
- **12 new people attending Beginners classes**
- **Ann Hogg has started the cleaning job with enthusiasm**
- **Discussion on website**
- **Roger has done some work on educating members on the new features of Bridge NZ Web result Hosting**

Meeting closed at 7.03 pm.

Next meeting: Tuesday 12th July at 4.30pm at The Clubrooms

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 12 JULY 2016
AT THE CLUBROOMS

(NB NEXT MEETING: THURSDAY AUG 11 @ 5 pm.)

PRESENT

Mark Kuijten, Brian Taylor, Sharon Wanden, Jan Fryer, Roger Calderwood,
Doug Bolitho, Darryl Small

APOLOGIES

Lynne Long, Val Smith

PREVIOUS MINUTES Minutes of 13 June were read and confirmed. Kuijten/Fryer

MATTERS ARISING

Mark has confirmed with Rosemary her resignation form ^{Sec}treasurer and committee.
Should the cleaner have a contract document, to protect both parties? Charities Commission
new regulations highlighted. >> Action: Roger and Sharon to consult with Ann.

CORRESPONDENCE : Per attached list

Do we wish to send a delegate to NZ Bridge AGM 24th Sept?
NZ Bridge Annual return needed >> Roger will action.
BridgeNZ Version 17 awaited; we should accept.
'Fundraiser' dealt with under General business.

FINANCE

Current month report not available in treasurer's absence (wrong month emailed).

TOURNAMENTS

Arrangements for our tournament July 24th all in hand. Few entries yet received.
Not clear (in absence of finance report) whether we have yet received reimbursement for
Interprovincial tournament.
Tournament sponsors for next year will need now to be canvassed.

PROPERTY REPORT

Awaiting work to commence on urinal replacement; to be funded out of club funds. Plumbing
in that area will be checked where possible at the same time.

ALMONER Herby Fitzgerald is currently in Rotorua Hospital.

GENERAL BUSINESS

'Fundraiser' for defibrillator. There was considerable discussion resulting in general support
for the event, however unclear as to how the proposers intended to manage the whole process
i.e. a business case. It was expressed that shortfall should not fall back on the club. For this
current year all our liquor licence dates were committed, so that the club is unable to pass on
a licence for the day – the organising group to be thus informed. >>>Mark Kiujten.

The club booklet for next year needs now to progress.

- Several changes to schedule were suggested with general agreement.
 - The necessity of including the Bylaws etc at the front? – probably can be eliminated.
 - Include a tear-off invoice slip instead (as seen in some other clubs)
- Mark has template, and Roger will collect and present a draft to next meeting.

“Zero tolerance” - notes from special meeting June 20 policy – whereto from here:
postponed to next meeting.

NB NEXT MEETING: THURSDAY AUG 11 @ 5 pm.

The meeting closed at 6.20pm.

.....
President Date

Correspondence to July 12 2016

Mail

Spark invoice

NZ Bridge re 2nd quarter levies -- invoice

Robert Ward plumbing - invoice repair/replace hot water cylinder under
kitchen bench

Paper Plus invoice

Electra - voting documents

Invitation to waikanae interclub 10/7/16

Invitation Hamilton for NI Pairs 6-7/8/16

NZBridge tax invoice Masterpoints

Contact Energy invoice

Contact Energy Notice of Upgrade meter

Email

30/6 BridgeNZ Version 17 change of release date

4/7 Otaki BC – Regional Public health report – Norovirus

5/7 NZ Bridge AGM - 24th September

5/7 NZ Bridge - annual return form to be actioned

7/7 Charities Services -- Charities amendment bill

Minutes of The Levin bridge Club held on 11th August 2016 at 5pm at the Clubrooms

Present:

Mark Kuijten, Brian Taylor Lynne Long, Sharon Wanden, Val Smith, Roger Calderwood, Jan Fryer, Darryl Small.

Apologies: Doug Bolitho

Previous Minutes:

Minutes of 12th July were read, corrected, and confirmed. Kuijten/Fryer

Matters Arising:

- Further contact to be made re Herbie Fitzgerald's health. MK
- Enquiry by Jan as to Ann Hogg's job satisfaction. Ann happy with status and contract to be discussed with her. Committee agreed she was doing a great job.

Correspondence: As on given list.

- Central District requested input for competition changes, status quo accepted by this club.
- Letters from K.Geertson and Ian Levet dealt with in General Business section.

Finance:

- June and July accounts presented by Lynne and accepted. Long/Fryer
- Tournament expenses explained by Sharon
- Mentors of new players to be exempt from table money in Welcome pairs.
- Payment by Lyn and Dave Edwards to be investigated by Lynne.

Tournaments: Open

- Open tournament highly successful with 15 table entry with generous prize money. Catering again remarked on very positively by participants and many helpers were on hand.
- An end of year acknowledgement to be made to Trish Tough.

Next tournament in early stages of organisation. Bryan Green to direct and score with help where needed.

Property:

- **Work on grant for Urinal to proceed. Brian Taylor agreed to work on this when presented with file from Mark.**

Almoner:

- **Margaret Lang's funeral was a private affair.**

General Business:

- **Remits for AGM to be advised by Mark. Two outstanding from last year.**
- **Budget suggestions, no major issues.**
- **End of year function date to be Sunday 4th Dec. Arrangements to be advised.**
- **Roger presented new programme book for next year. Some minor suggestions offered. Only living life members included. Mark and Lynne to seek sponsorship/ advertising by rest home businesses.**
- **Letter from FUNdraiser discussed. Mark to reply.**
- **Letter from Ian Levet discussed. Ian to be asked to advise costing of upgrading website. Ian and Bryan Green to be encouraged to discuss the issue of new site.**
- **Nomination of new life member discussed and agreed.**
- **No tolerance policy to be pro- active. Jan to display topic on main whiteboard at regular intervals.**

Meeting closed at 6.50pm.

President Date

Next meeting: THURSDAY 8TH SEPTEMBER AT 5.15PM.

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 12 SEP 2016
5pm AT THE CLUBROOMS

PRESENT Mark Kuijten, , Sharon Wanden, Roger Calderwood, Lynne Long, Val Smith
Doug Bolitho, Darryl Small

APOLOGIES Brian Taylor, Jan Fryer,

PREVIOUS MINUTES Minutes of 11 Aug were read and confirmed. Long/Wanden

MATTERS ARISING

Email from Ian Levet outlining possible courses of action and prices for updating website and email. Committee agreed to recommendation to proceed with new Domain Name and Email address, and to update the website, to be actioned in conjunction and consultation with Bryan Green.

Reply drafted to Kerry and group re fundraising for defibrillator.

CORRESPONDENCE : Per attached list

Approvals for membership for 2 new members – Anthea Black from Wellington, and new local member Lynda Bateman (nominated by Lynn Long and Trish Tough).

Other correspondence as appended list.

FINANCE Monthly report for August approved. Long / Kuijten
Moved that \$10,000 be moved to a term deposit. Approved.

TOURNAMENTS

Request from NZ Bridge (per Bryan Green) for us to host Fullarton teams competition next year Aug 19/20. This would entail us doing the full organisation. Catering may be the main difficulty, and Sharon to talk to Trish before we make a definitive decision. We have tournaments within a month either side.

Notification received re Babich NZ wide pairs – entry to be sent.

PROPERTY REPORT - no significant matters at present.

ALMONER Cards forwarded to Kath Kilsby re recent loss of David,; and to Eileen Bolitho recovering well. Much appreciated.

GENERAL BUSINESS

Cleaning contract form was presented and format approved; Ann Hogg to be approached to sign off the deal. Favourable comments were passed re the state of current cleaning by Ann. Christmas Party – organisation appears to be in hand.

Club 45th Anniversary coming soon. Proposed and agreed that an informal Sunday afternoon tea with past members invited would be appropriate. To be organised.

Newsletter – Lynn will put together a current edition in the near future.

Nomination forms for Committee for the AGM – will be available on the noticeboard.

Sponsors still being sought for the club, and tournaments in particular.

Next year's club handbook draft was presented, and the programming discussed and worked through. Some matters still await clarification.

NEXT MEETING: THURSDAY OCT 13 @ 5 pm.

The meeting closed at 6.40pm.

.....
President; Date

CORRESPONDENCE For Meeting 12/9/2016

Inwards Mail

10 Aug 2016	HDC rates \$422.08 due
10 Aug 2016	Horizons rates \$141.37
15 Aug 2016	New member application – Anthea Black (open player from wellington) nominated Dorothy Mackay seconded Joyce hughes
31 Aug 2016	Levin Mini Bin account \$18.00
31 Aug 2016	Spark account \$100.52
2 Sept 2016	Contact Power Account \$224.07
8 Sept 2016	ANZ Deposit discrepancy

Email

12 Aug 2016	Ian Levet re Cost of our own web site URL
24 Aug 2016	NZB award re volunteer work
26 Aug 2016	NZ Bridge Foundation annual report
29 Aug 2016	NZ Bridge board minutes for 3 Jul and 14 Jul
30 Aug 2016	CD Regional Committee minutes 12 Aug
1 Sep 2016	Masterpoint invoice reminder
2 Sep 2016	Babich NZ wide pairs entry from forum <i>from forum - apply.</i>
Sept	NZB Central districts / Bryan Green ask if club would Host Fullarton teams competition

Outwards

Thankyou letters for tournament sponsorship

Levin Eel trading
Bernard Long

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB HELD ON 10 NOV 2016
5pm AT THE CLUBROOMS

PRESENT Mark Kuijten, Sharon Wanden, Roger Calderwood, Lynne Long, Val Smith
Brian Taylor, Jan Fryer, Doug Bolitho, Darryl Small

The meeting was chaired by Val Smith in view of President Mark's recent indisposition.

APOLOGIES : Nil

PREVIOUS MINUTES Note should be added that, with reference to the correspondence from CD Regional committee, that consultation and action was being taken by Val, and Bryan Green, in response.

Minutes of 13 Oct were otherwise read and confirmed. Wanden / Fryer

MATTERS ARISING Nil apart from agenda items.

CORRESPONDENCE : E & C Community Trust has replied that our grant application has been received, but outcome will not be advised until mid Dec.

Letters from Alan Turner (NZ Bridge Treasurer), and from the 'other members' of the the NZ Bridge Board re the personnel re-structuring. A copy of the reply which Gisborne Club had made was also available (supporting the protest). Roger has been in communication with Alan Turner and others. After discussion the meeting agreed that we should support Alan Turner's call for a delay in changes until after the next AGM March 2017, and that we should convey this to the Board; Brian will draft a letter for Pres. Mark to confirm and forward. Our concerns centred particularly around transparency, cost, and mandate from clubs even though legally the Board has the right.

FINANCE : Monthly report for October approved. No unusual items. Long / Smith

TOURNAMENTS Cobb & Co have agreed to a sponsorship. Gratefully accepted.

PROPERTY REPORT - Weeds have been sprayed by John Easterbrook.

Outside seating area will need wash-down and tidy again in the new year.

A fence post has been broken by a car; the perpetrator's husband has offered to repair, and offer gratefully accepted. (The car and driver were apparently not damaged!)

We must be aware that when urinals are replaced, there may be much more expense depending on what is found in the plumbing in the walls, for maintenance and for insurance requirements.

ALMONER Pres. Mark has been unwell, but good to see him at the meeting.

GENERAL BUSINESS

Programme book in final stage of preparation.

Roger noted that the balance of current and probable future grading of current members in our club may cause imbalance in various sessions and need to be addressed next year.

AGM: Required papers have been circulated by Brian by required date.

Nominations have been received to cover all positions.

Brian noted that in reviewing and preparing change to our Constitution (name) as proposed by AGM, that there are a number of other clauses that also need updating.

Christmas Party – a subcommittee has been meeting, and all is under control. A notice to go on notice board calling for numbers attending.

Prize-giving: Roger is again organising certificates and other requirements. The cups to be gathered; several offers to clean and check where necessary.

Decorations to go up at end of Nov.

Dishwasher has been found sometimes to be full but unwashed. Recommended that it be turned on after every session, though some may object.

...in every session, though common-sense also to prevail.

NEXT MEETINGS: Committee - Thursday December 8th @ 4.30 pm.
(AGM: Monday Nov 14 @ 6.45 pm.)

Meeting closed 5.50 pm.

..... President; Date